



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION MAY 16, 2007

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:00 PM by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** Harlow

**Commissioners Present:** Commissioners, Kirkorn, McGovern, Mason, Rivera, Siersema, and Spencer were in attendance.

**Others Present:** David Webb, Deputy Director of Public Works  
Jim Lamb, Economic Development  
Travis Hopkins, City Engineer  
Bob Stachelski, Transportation Manager  
Todd Broussard, Principal Engineer  
Joyce Greene, Administrative Assistant

## MINUTES

Motion by Commissioner Kirkorn, seconded by Commissioner Spencer to approve the minutes of April 18, 2007.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 1 (Harlow)  
ABSTENTIONS: 1 (Rivera)

## PRESENTATIONS-COMMENDATIONS

None

## ORAL COMMUNICATIONS

None

## DIRECTOR'S ITEMS

- E-1. June Meeting – The Public Works Commission had previously expressed a desire to tour the Maintenance Facility as part of their educational tours. David Webb proposed the June meeting be held at the City Maintenance Facility in the conference room followed by a tour of the facility. To have staff available and for access to all areas, it was suggested the meeting time be changed to earlier in the day. The commissioners agreed and the meeting will be held on June 20, 2007, at 12 noon in the Corporate Yard Conference Room followed by a tour of the facility.
- E-2. Request for Additional Public Works Commission Meeting - David Webb informed the commission change orders for Sewer Lift Station D will require action by the Commission. To keep the project on schedule staff would like to take the item to City Council on June 18, 2007. To meet that schedule the Commission would need to hold a meeting prior to the regularly scheduled June meeting. The Commission agreed to hold an additional meeting on May 30, 2007, at 5:00 p.m.

## INFORMATION ITEMS

- F-1. Active Capital Project Report – An update on active capital projects under construction, as well as those in the planning stage was presented for the Commission's information. Discussion was held on various projects.
- F-2. Upcoming City Council Study Sessions – The City Council conducts public Study Sessions on the evenings of City Council meetings, normally beginning at 4:00 p.m., in Room B-8. A tentative listing of upcoming sessions is submitted for the Commission's information.

The secretary advised the Commission she has received communication the May 21, 2007 Study Session has been canceled.

## ADMINISTRATIVE ITEMS

- G-1. Advertise Greenview Lane Maintenance Project, MSC-446 – Todd Broussard made the presentation. Mr. Broussard noted the funding is incorrectly identified in this item and should read from General Fund. The correction will be made before the item goes to City Council for approval.

The project will replace two existing concrete cross gutters which, due to ground settlement, inadequately convey runoff. Minor storm drainage will be installed to collect and convey nuisance waters. The project is ready to advertise for competitive bids.

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Chair Siersema inquired about the bidding threshold requirements. He asked David Webb if a review of threshold could be conducted suggesting perhaps with inflation it is time for a threshold review. Mr. Webb will work with staff to bring ordinances, Administrative Regulations or policy memos establishing threshold to a future meeting.

Motion by Commissioner Kirkorn, seconded by Commissioner Mason to recommend the Greenview Lane Maintenance Project, MSC-446 to the City Council.

VOTE: The motion carried.  
AYES: 6  
NOES: 0  
ABSENT: 1 (Harlow)  
ABSTENTIONS: 0

- G-2. Advertise City Entry Node Sign Project – Todd Broussard made the presentation. Jim Lamb, Project Manager, from Economic Development was in attendance to answer any questions.

Public Works staff is assisting the Economic Development Department in placing seven entry node signs throughout the City. The locations and associated sign were determined by a committee. The final designs and locations were approved by the City Council on October 17, 2006.

Caltrans permits have yet to be acquired for the three signs within State right-of-way. However, those signs will be included as an additive bid item in anticipation of their approval in order for installation of the remaining signs to move forward. Plans and Specifications for the City Entry Node Sign Project are in final preparation and the project is ready to advertise for competitive bids. Discussion held on materials used for the signs and the determining factors for location.

Motion by Commissioner Rivera, seconded by Commissioner Kirkorn to recommend the City Entry Node Sign Project to the City Council.

VOTE: The motion carried.  
AYES: 6  
NOES: 0  
ABSENT: 1 (Harlow)  
ABSTENTIONS: 0

- G-3. 2006/07 Arterial Rehabilitation Overlay Project; CC-1294 – Todd Broussard made the presentation. Plans and Specifications for the 2006/07 Arterial Rehabilitation Overlay Project are in final preparation. Proposed arterial rehabilitation projects are based on the condition rating identified in the

Pavement Management Plan. Construction consists of removing failed pavement areas, cold milling, sealing cracks, constructing asphalt concrete overlay, and traffic signing and striping. The project is ready to advertise for competitive bids. Staff requests the Commission's recommendation of this project to the City Council.

Commissioner Mason asked about a portion of Newland north of Garfield where there was recent construction and pavement patching. Travis Hopkins responded there is a temporary repair to the asphalt and the final repair is to take place in approximately three weeks. The complete street will not be repaved but the paving area will be extended beyond the construction area to include other adjacent areas in need of repair.

Motion by Commissioner Mason, seconded by Commissioner McGovern to recommend the 2006/07 Arterial Rehabilitation Overlay Project to the City Council.

VOTE:	The motion carried.
AYES:	6
NOES:	0
ABSENT:	1 (Harlow)
ABSTENTIONS:	0

## **WRITTEN COMMUNICATIONS**

None

## **COMMISSIONER COMMENTS**

Commissioner Mason inquired what feedback the City was receiving on the rollout of the new Rainbow Disposal automated trash pickup. Dave Webb responded approximately 6500 trash containers have been delivered and the City is receiving minimal negative response. Approximately 10% of citizens are requesting a change out of container size. The rollout of the new program continues throughout the City. The first run of MURF shows citizens are doing a good job of presort on recyclables. Commissioner Mason commented on the requirement to have all three containers the same size. Mr. Webb responded both the City and Rainbow are learning throughout the initial startup phase. There could be a change in practice to allow for a different size green waste container, as example, in the future. Mr. Webb recommended Rainbow Disposal be contacted directly with those types of questions. The City web-site is the best place to keep up to date on the program as it continues to incorporate additional areas of the City.

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## ADJOURNMENT

The next meeting is scheduled for Wednesday, May 30, 2007, 5:00 PM in City Council Chambers. The meeting adjourned at 5:30 PM.

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Michael Siersema  
Chair



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Joyce A. Greene  
Administrative Assistant

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